Project Planning

Prepare Milestone & Activity List

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| Date | 31October2022 |
| ProjectName | Skill and Job Recommender |
| Maximummarks | 4 Marks |
| TEAMID | B2-2M4E |

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| **S.NO** | **ACTIVITY TITLE** | **ACTIVITY DESCRIPTION** | **DURATION** |
| 1 | **Understanding the project** | Assign the team members after that create repository in the GitHub and then assign task to each member and guide them how to access the GitHub  while submitting the assignments | 1 week |
| 2 | **Starting The Project** | Team Members to Assign All the Tasks Based on Sprints and  Work on It Accordingly. | 1week |
| 3 | **Completing Every Task** | Team Leader should ensure that whether every team member have  completed the assigned task or not | 1week |
| 4 | **StandUpMeetings** | Team Lead Must Have a Stand-Up Meeting with The Team and Work on The Updates and  Requirement Session | 1week |

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| 5 | **Deadline** | Ensure that team members are completing every  task within the deadline | 1week |
| 6 | **Budget and Scope**  **ofproject** | Analyze the overall budget which must be within certain limit it Should be favorable to every person | 1week |